



New Jersey Department of Children and Families Policy Manual

Manual:	NJAC	NJ Administrative Code Excerpts	Effective Date:
Title	5	Community Affairs	
Chapter	61	Address Confidentiality Program	1/11/2010
Subchapter:	3	Application And Certification Process	
Section	2	Certification (N.J.A.C. 5:61-3.2)	

§5:61-3.2 Certification

(a) An applicant who has filed a completed application form shall be certified as a program participant and issue an ACP program participant identification card ("identification card") which shall contain the program participant's name, authorization code, substitute mailing address, certification expiration date, birth date, and signature, and the signature of the Commissioner or his or her designee.

(b) A program participant's certification shall be valid for four years following the date her or his identification card is issued unless the certification is withdrawn, terminated or invalidated before that date, in accordance with N.J.A.C. 5:61-5.

(c) Program participants shall provide the program manager with notice of any change in name or address at least seven days prior to the effective date of the change in order to maintain his or her certification.

(d) A program participant may apply for recertification every four years in accordance with N.J.A.C. 5:61-4.